

# UNIVERSITY OF MINNESOTA

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*Morris Campus*

*Division of Education*

*600 East 4<sup>th</sup> Street  
Morris, MN 56267-2132*

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## **UNIVERSITY OF MINNESOTA, MORRIS**

### ***MEMORANDUM OF UNDERSTANDING - STUDENT TEACHING***

This agreement is entered into between the Division of Education teacher education program at the University of Minnesota, Morris, 600 E 4<sup>th</sup> Street, Morris, MN 56267 (hereinafter "College or University") and Independent School District 548 (hereinafter "the School"), Otter Tail County, located at Pelican Rapids, MN.

1. The University, Morris, agrees that:

- a. It will place at the School only student teachers who are eligible for such placement under State and University, and School Board regulations.
- b. It will require criminal background checks for each student teacher and will inform student teachers that the School may require an additional background check.
- c. It will pay to the School an amount not to exceed a total of \$400 for each student teacher placement.
- d. It will provide regular student teaching supervision by State qualified University designees.
- e. It will cooperate with the School in the development and implementation of the Student Teaching Program.
- f. All records and data received by the University as a result of this agreement will be treated by the University in accordance with the terms of the Minnesota Government Data Practices Act and all federal laws and rules pertinent thereto.

2. The School agrees that:

- a. It will supply to the student teacher so placed by the University an opportunity to work in a teaching-learning situation under the supervision of a practicing teacher who holds a continuing license and has at least three years total teaching experience.
- b. It will cooperate with the University in the development and implementation of the Student Teaching Program.
- c. It shall provide appropriate supervision of the student teacher pursuant to rules promulgated by its board. Such rules may not conflict with any minimum requirements established by the State or the University with regard to the Student Teaching Programs.
- d. It shall immediately notify the University if there is a change in the licensure status of any practicing teacher providing supervision to any student teacher assigned hereunder.
- e. It shall not replace any of its employees nor fill any vacancies normally filled by an employee with a student teacher assigned under this agreement. Therefore, a student teacher shall not act as a substitute teacher.
- f. It shall consider and treat any student teacher placed at the School pursuant to this agreement as an employee for purposes of workers compensation.
- g. It shall consider and treat any student teacher placed at the School pursuant to this agreement as an employee for purposes of liability insurance coverage and the provision of legal counsel.

- h. It shall reserve the right to deny a student teaching opportunity to an applicant and to terminate a student teaching assignment for cause of lack of funding.
- i. It shall consider and treat all records and data regarding a student teacher, whether such records or data are received from the University or the student teacher or are generated by the School, as records and data subject to the provisions of Minnesota Statutes Section 13.01 *et seq.*, Minnesota Rules part 1205.0100 *et seq.*, 20 U.S. C. 1232 g and 34 C.F.R. Section 99.1 *et seq.* The School shall comply with the provisions of these State and Federal statutes and regulations as applied to records and data regarding any student teacher placed at the School pursuant to this agreement as though such statutes and regulations were fully applicable to the School.

3. General Provisions:

- a. The term of this agreement shall commence *January 1, 2019* and end on *December 31, 2023* (a five-year period.)
- b. The School or University shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the other party.
- c. Any amendments to this agreement shall be in writing.
- d. Both parties agree to be bound by the laws and regulations of the State and Federal Governments, including all provisions in regard to discrimination and the Americans with Disabilities Act (ADA) and/or 504 of the Rehabilitation Act of 1973.

APPROVED:

**University of Minnesota, Morris**

**ISD # 548, Pelican Rapids Public Schools**

Date: 10/5/18

Date: \_\_\_\_\_

Name: Michelle Page

Name: \_\_\_\_\_

Title: Acting Chair of Division of Education

Title: \_\_\_\_\_

Signature: 

Signature: \_\_\_\_\_